

WOLVERHAMPTON CCG

GOVERNING BODY
10 MAY 2016

Agenda item 9

Title of Report:	Interim Appointment of South East Locality Lead
Report of:	Corporate Operations Manager
Contact:	Peter McKenzie, Corporate Operations Manager
(add board/ committee) Action Required:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Assurance
Purpose of Report:	This report sets out a proposal to co-opt an interim South East Locality Lead pending elections to fill Governing Body Vacancies.
Public or Private:	This Report is intended for the public domain
Relevance to CCG Priority:	Developing and Strengthening Leadership Capacity and Capability.
Relevance to Board Assurance Framework (BAF):	Outline which Domain(s) the report is relevant to and why – See Notes for further information
<ul style="list-style-type: none"> • Domain 1: A Well Led Organisation 	Ensuring that there is strong Clinical leadership across the Localities of the CCG is a key aspect of the CCG's Governance arrangements.



1. BACKGROUND AND CURRENT SITUATION

- 1.1. Following Dr Sharma's resignation from the Governing Body at the end of March, the position of South East Locality Lead has become vacant. This a key strategic position for the CCG, with responsibilities for chairing the locality meetings and providing a conduit for views from practices across the Localities into the CCG's governance process.
- 1.2. The CCG's constitution sets out the procedure to be followed in the event of a vacancy arising amongst the elected members of the Governing Body. It states that a by election will be held to fill the vacancy but, should the number of filled places on the Governing Body remain above the statutory minimum, the Governing Body will decide whether the by election take place.

2. INTERIM APPOINTMENT

- 2.1. The Governing Body has previously noted that there are a number of vacant positions that will need to be filled through a by election process. Due to the time required to conduct an election process the Governing Body also recognised the need for preparatory work to take place before the election to ensure that the available posts are filled.
- 2.2. In the meantime, in order to sustain the model of Clinical leadership, the Governing Body has supported an approach based on making interim appointments into vacant posts where possible. Following an expression of interest, Dr Salma Reehana has agreed to take the post of South East Locality Lead on an interim basis.
- 2.3. As an interim appointment, Dr Reehana will not be a full voting member of the Governing Body but the Governing Body are asked to consider co-opting her as a non-voting member to ensure that the South East Locality is represented in Governing Body discussed. It is suggested that this appointment is made on a 12 month basis, pending elections into the vacant substantive role.

3. CLINICAL VIEW

- 3.1. This approach has been discussed with Dr Reehana and with Dr DeRosa as CCG chair.

4. PATIENT AND PUBLIC VIEW

- 4.1. Not applicable.



5. RISKS AND IMPLICATIONS

Key Risks

- 5.1. As outlined above, there are risks associated with leaving the post of Locality Lead vacant and the outlined approach seeks to mitigate them by filling the post in an effective and efficient manner.

Financial and Resource Implications

- 5.2. The cost of remuneration will be met through the Governing Body vacancies

Quality and Safety Implications

- 5.3. Not applicable.

Equality Implications

- 5.4. Not applicable.

Medicines Management Implications

- 5.5. Not applicable.

Legal and Policy Implications

- 5.6. As outlined above, the decision on whether to fill vacant Governing Body positions when the total number of Governing Body members is above the statutory minimum lies with the Governing Body. This report supports the Governing Body in making this decision.
- 5.7. As an interim Locality Lead, Dr Reehana will not be a full member of the Governing Body and will not have formal voting rights at meetings.

6. RECOMMENDATIONS

- 6.1. That the Governing Body Agree to:-
- Appoint Dr Reehana as interim South East Locality Lead for an interim 12 month period.

Name Peter McKenzie
Job Title Corporate Operations Manager
Date: April 2016

RELEVANT BACKGROUND PAPERS

CCG Constitution



REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical View	Dr Reehana/ Dr DeRosa	April 2016
Public/ Patient View	N/a	
Finance Implications discussed with Finance Team	N/a	
Quality Implications discussed with Quality and Risk Team	N/a	
Medicines Management Implications discussed with Medicines Management team	N/a	
Equality Implications discussed with CSU Equality and Inclusion Service	N/a	
Information Governance implications discussed with IG Support Officer	N/a	
Legal/ Policy implications discussed with Corporate Operations Manager	Report Author	26/04/16
Signed off by Report Owner (Must be completed)	Peter McKenzie	26/04/16

